FACTS | renweb

2018

Power Conference

Sessions

July 9 - 12, 2018 | Hyatt Regency New Orleans

Power Conference
Session Tracks

2018

Session
Track

FACTS

Course Title	Length	Description	Presenter	Room	Time	Notes
Cracking the Code for Using Report Manager	20 Mins	Learn tips and tricks for navigating through Report Manager. You will learn how to set up your favorites, navigate through Create-A-Report, and tips for exporting and working with the reports in different formats.	**Beth Hebert** Technology Director Opelousas Catholic School Opelousas, LA	TBD	TBD	
Socratic Dialogue: A Five Question Approach to Climbing a Modified Bloom's Taxonomy	20 Mins	Teachers today are faced with a conundrum. With the burgeoning trend of technology as the teacher in the classroom, we are losing one of the fundamentals of education – communication. This session addresses that need through the employment of structured dialogue, viewing information through multiple, rational viewpoints, and assists the teacher in guiding discussion into more intricate thought processes. Finally, it provides fertile ground for intellectual exchange and inclusion for special populations.	**Helen Norrell** Teacher Our Lady of Victory Catholic School Fort Worth, TX	TBD	TBD	
Building Rapport and an Atmosphere for Learning	20 Mins	To engage students in learning they need to feel known and they need to be able to connect new learning to prior experiences. The better a teacher can get to understand a student's learning styles, interests, and experiences outside of their school day the more equipped the teacher is to help make these experiences, or existing schemas, connect to new learning. How can you find the balance between a warm, welcoming atmosphere and an on task, engaged, focused atmosphere? Listen to find out.	**Alannah Friesen, OCT** Elementary School Teacher Koinonia Christian Academy/Waterloo Region District School Board Elmira, Ontario, Canada	TBD	TBD	
RenWeb: There's a Report for That!	20 Mins	Create complex reports with simple "se-crets" to provide impressive data for your school's faculty and staff. Learn how to select the fields for your report, how to use the fields selected to determine what data to keep & what data to remove, and harness Create-a-Report as a strong and useful tool for providing data to any school division.	**Jill Cape** SIS and Database Administrator The First Academy Orlando, FL	TBD	TBD	

Course Title	Length	Description	Presenter	Room	Time	Notes
Utilizing Behavior Reports to Proactively Correct Student Conduct	20 Mins	Creating an environment that is safe, supportive and conductive to teaching and learning is essential for any school to be successful. This seminar discusses how Vanguard College Preparatory School in Waco, TX utilizes the Behavior Report function in RenWeb to aid teachers and students by recording and communicating events, monitoring trends, and when it is appropriate for constructive intervention to occur. Material covered in this seminar will include the discipline structure at Vanguard, how to enter a Behavior Report, and how we use them to help both our teachers and students have the best experience possible.	**Zach Seifert** Dean of Students Vanguard College Preparatory School Waco, TX	TBD	TBD	
Survivor: New Teacher Edition	20 Mins	This session will focus around technology tips and classroom management techniques to help ensure your success as a new teacher. Come engage in a discussion-based power talk with practical ideas for your classroom and receive handouts tailored to new teachers to help you survive your first year.	**Claire Albano Fisse** RenWeb Business Development (Former High School History Teacher, Parkview Baptist School Baton Rouge, LA)	TBD	TBD	
Using RenWeb's Human Resources and Observations Tab to Track Employee Records	1 Hr	This session will cover an Introduction to the human resources tab -- how to access it and who should have access and how to use the tab to create and track teacher behavior sanctions, track professional development hours, attendance, and certification. Attendees will also learn how to use the observations tab to create an observation form and then use the form in live situations, as well as how to create a year-end report that will include sanctions, observations, and attendance.	**Martha "Marty" C. Heintz** Principal Opelousas Catholic School Opelousas, LA	TBD	TBD	

Course Title	Length	Description	Presenter	Room	Time	Notes
Technology to Help Students with Specific Learning Needs	**1 Hr**	This session will show and demonstrate a variety or software and mobile apps used with students at The Howard School. The Howard School is a K-12 Campus which serves students with Language Learning Disabilities and other Leaning Differences. Some of the apps we use with our students are classified under the category of Assistive Technology, but many are also mainstream software that can be adapted for students to customize learning.	**Lisa Prodigo-Nimorwicz** Instructional Technology Coordinator The Howard School Atlanta, GA	**TBD**	**TBD**	
Things RenWeb Can Do to Save You Time	**1 Hr**	Discover the many shortcuts for time-consuming tasks using Maintenance jobs and custom reports. Topics include automated enrollment and withdrawal email notifications, maintenance jobs, importing student service hours, RW integrations with third-party providers, and more!	**Jill Cape** SIS and Database Administrator The First Academy Orlando, FL	**TBD**	**TBD**	
The Trusted School Leader	**1 Hr**	Trust is the single greatest indicator of successful leadership in any organization. Research also demonstrates that when schools and school leaders are marked by high levels of trust, they possess a significant advantage over other schools and school leaders with benefits that include higher faculty/staff retention rates, greater progress with school improvement, increased student engagement, and more. This training identifies research-based factors of organizational and relational trust, which school leaders need to consider in their efforts to build healthy and strong relationships with all school stakeholders.	**Toby A. Travis, Ed.D.** Headmaster Desert Christian Schools Tucson, AZ	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Fun with Phonics	**1 Hr**	The session includes fun and effective teaching tools on how to teach phonics to young readers. Emphasis on long and short vowel rules and alphabet sounds. We'll cover strategies on teaching phonics in a fun way, tools for implementing phonemic awareness, and how to create a new approach to fit individual classroom and learning styles.	**Anita Ramalingam, MS** Kindergarten Teacher Excellence Christian School Fort Washington, MD	**TBD**	**TBD**	
Formative Assessment and Student Engagement	**1 Hr**	This presentation focuses on assessment practices in the classroom. There will be information on the differences between formative and summative assessments. The presenter will share with participants a multitude of resources that are practical and can be implemented in the classroom immediately and with ease. Through this workshop, teachers are able to see how to implement formative assessment in their daily lessons. Through using formative assessment, the confidence of students is built as they see their improvements, and thus, become more engaged in the learning process.	**Holly A. Smith, Ed.D.** Teacher Calvary Christian Academy Magnolia, DE	**TBD**	**TBD**	
Using RenWeb for Instructional Coaching	**1 Hr**	Instructional coaching is one of the most effective ways to provide on the ground, real-time professional development for teachers for the ultimate purpose of increased student achievement. In this session, the presenter will briefly review the research about the importance of instructional coaching, and will then present specific, research-based techniques for effective instructional coaching and how RenWeb can be used to facilitate this process.	**Paul D. Nixon** Vice Principal Oakwood Adventist Academy Huntsville, AL CEO/Instructional Coach Virtual VP	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Implementing the M2SYS Fingerprint Scanners	**1 Hr**	This session will discuss the implementation and use of the M2SYS Fingerprint Scanners in the Renweb Cash Register. Applications include lunchroom, school store and library. We'll take a close look at the hardware and software requirements and implementation experience, potential security issues that parents may question, the fingerprint collection process, and using RenWeb's ODBC access. Examples of detailed reports shown include childcare check in and check out sheets, re-enrollment info, detailed course request info, detailed scheduling info, and financial reporting.	**Sheila Wyer** IT Instructional Coordinator Southside Christian School Simpsonville, SC	**TBD**	**TBD**	
"There's Only Me!" How to Survive with an Enrollment and Marketing Staff of One	**1 Hr**	So you're an office of one and your Head has decided you are should be in charge of admissions, retention, enrollment, marketing, social media, word of mouth, your website....and the list keeps going. No problem, since you clearly wear a Superman cape and have more hours in the day than the rest of the population! Since neither of those are viable options, we will share a few tried-and-true sanity techniques and shortcuts, guaranteed to help you get your job done well without having a nervous breakdown in the process!	**Courtney Haindel** Customer Relationship Manager *Former Director of Marketing and Enrollment* FACTS	RenWeb	**TBD**	**TBD**	
What's New, What's Next, and Everything in Between: Q&A with RenWeb Product Development	**1 Hr**	This Q&A session will take a deep dive into everything RenWeb! Learn about upcoming product releases, enhancements and updates to RenWeb 1, and where we're going in the next few years. If you have questions, we have answers! Come prepared to learn and share.	**Jeremy Penner** Director - K12 Product FACTS	RenWeb **Jaclyn Day** Product Marketing Manager FACTS	RenWeb	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Making the Numbers Work: School Financial Management	**1 Hr**	This session will focus on assisting schools with proven budgeting techniques and help them identify new and underutilized revenue streams. Our goals are to develop a common language around school budgeting, define and determine the true costs of education, identify new or additional revenue streams, and establish best practices for budgeting and cash flow.	**Matt Russell** Chief Advancement & Business Development Officer National Catholic Educational Association (NCEA)	**TBD**	**TBD**	
Marketing to Millennials and Educating Gen Z: The Changing Faces of K-12	**1 Hr**	The successful integration of edtech and a millennial-minded marketing strategy is vital for institutional wellness in private K-12 schools. In this session, we'll discuss frameworks around innovative marketing to millennial parents and learn about the importance of properly implemented technology within the school, whether that technology is geared to Gen Z in the classroom, on a parent's mobile device, or in administrative offices. Attendees will also discover how to effectively target prospective families with messaging that drives storytelling and success around the technology your school embraces every day.	**Jaclyn Day** Product Marketing Manager FACTS | RenWeb	**TBD**	**TBD**	

Session Track

FACTS

Development

The Development track centers on knowledge you need to fully implement FACTS Giving Management for school fundraising. Learn how to track constituent interaction, including donor-submitted gifts and recurring commitments. Explore automated communications to donors, social media integration, event management, and giving reports.

Course Title	Length	Description	Presenter	Room	Time	Notes
FACTS Giving Campaigns Demo	**1 Hr**	Provide your school community with a secure and easy way to make donations, pledges, and recurring gifts online! Giving Campaigns automates Thank You communications to donors and provides a donation link that can be shared on social media, which helps to streamline your development office processes.	TBD	**TBD**	**TBD**	
FACTS Giving Campaigns Training	**2 Hr**	Learn how to use the new Giving Campaigns features, including donor-submitted one-time gifts, pledges, or recurring commitments, social media integration, automated but personalized Thank You communications, and reports to help you manage constituent information, donations, and fees.	TBD	**TBD**	**TBD**	
FACTS Grant Management Deep Dive	**1 Hr**	Are you a FACTS Grant & Aid customer but not using Grant Management to award funds? Attend this in-depth session to become an expert on streamlining the processes, analyzing awards, sending notifications, and posting awards to Payment Plans.	TBD	**TBD**	**TBD**	
Auction Trak Demonstration	**1 Hr**	Auction Trak guides you through the natural flow of an auction, with best practices built-in along the way. From early development stages through receipts, thank-you's, and follow-up, Auction Trak offers complete support of your fundraising event.	TBD	**TBD**	**TBD**	

Session Track

FACTS

Business Office - FACTS Focus

The Business Office – FACTS Focus track is designed for schools who use FACTS only, use FACTS Premier Billing, use both RenWeb and FACTS independently, or are interested in learning more about FACTS products. Explore Advanced Accounting, review best practices for agreement servicing, discover the family experience and learn data management tips for optimal reporting. Learn about how FACTS Grant & Aid can benefit your school, review the latest product updates, and take a Grant Management deep dive. Review the time saving benefits of Incidental Billing, Prepay, Tuition Management, and Pay It.

Business Office - FACTS Focus

Course Title	Length	Description	Presenter	Room	Time	Notes
FACTS Advanced Accounting Demonstration	**2 Hr**	Is your school considering a switch to FACTS Advanced Accounting or do you need a refresher? This session will explain the features of Advanced Accounting, eliminating double bookkeeping as your Accounts Receivable Subsidiary Ledger.	TBD	**TBD**	**TBD**	
FACTS Agreement Servicing	**1 Hr**	Current FACTS customers will review flexible servicing options to manage tuition payment agreements. Learn how to manage balances and payments, customer payment schedules and fees, and make individual and mass entry changes.	TBD	**TBD**	**TBD**	
FACTS Family Experience	**1 Hr**	FACTS schools will benefit from taking an in-depth look at families' experience when signing up and managing their online account within the FACTS system. This session will focus on the FACTS experience rather than the integrated solution.	TBD	**TBD**	**TBD**	
FACTS Grant & Aid for Current Users	**1 Hr**	Fully realize the potential of FACTS Grant & Aid by focusing on new enhancements and discussing best practices with other FACTS Grant & Aid users.	TBD	**TBD**	**TBD**	
FACTS Grant Management Deep Dive	**1 Hr**	Are you a FACTS Grant & Aid customer but not using Grant Management to award funds? Attend this in-depth session to become an expert on streamlining processes, analyzing awards, sending notifications, and posting awards to Payment Plans.	TBD	**TBD**	**TBD**	

Business Office - FACTS Focus

Course Title	Length	Description	Presenter	Room	Time	Notes
FACTS Prepay Accounts	**1 Hr**	Offer the convenience of Prepay Accounts to your families. Learn how you can encourage online prepayment, apply charges against funds, and manage funds through reporting.	TBD	**TBD**	**TBD**	
FACTS Payment Plan Options & Configurations	**1 Hr**	Review the many payment plan configurations offered by FACTS. Learn how FACTS can collect down payments, offer multiple payment and remittance dates and customize payment plans to meet the individual needs of your families.	TBD	**TBD**	**TBD**	
FACTS Tuition 100% Utilization	**1 Hr**	Current and prospective FACTS customers are invited to learn how our flexible payment plan and billing options meet families' unique needs. See how using FACTS for 100% of your families streamlines internal processes and improves reporting.	TBD	**TBD**	**TBD**	
FACTS Tuition Delinquency Management	**1 Hr**	The Tuition Delinquency Prevention and Management program begins by consulting with schools about tuition policies and best business practices for managing payment plans. Learn how FACTS keeps parents on track by sending payment reminders and returned payment notices, and making outbound calls.	TBD	**TBD**	**TBD**	
FACTS Pay It	**1 Hr**	Do you need to collect payments for after school activities, camps, tickets, or donation item sales? FACTS Pay It is a standalone product that does not require any other FACTS products, and makes collecting money easy.	TBD	**TBD**	**TBD**	

Business Office - FACTS Focus

Course Title	Length	Description	Presenter	Room	Time	Notes
FACTS Reporting Best Practices	**1 Hr**	Learn what reports to look at weekly, monthly, and throughout the school year to stay on top of your receivables management.	TBD	**TBD**	**TBD**	
FACTS Data Management for Optimal Reports	**1 Hr**	This session will help your school with best practices for Institution Account and Adjustment Reason configuration and outline how to use charges, credits, payments, corrections, and transfers in FACTS to get the reporting you want.	TBD	**TBD**	**TBD**	
FACTS Grant & Aid Demonstration	**1 Hr**	Have you considered FACTS Grant & Aid for awarding funds at your school? Attend this session to see how you can track funds, notify families, and apply credits towards a payment plan all within the same system.	Megan Higgins/ Jodi Edwards	**TBD**	**TBD**	
FACTS Tuition Management Demonstration	**2 Hrs**	Gain a high level understanding of FACTS Tuition Management. This session will review navigation, payment plan options, transaction entry, finalizing and servicing agreements, and reporting.	Eldren Echternkamp	**TBD**	**TBD**	

Session Track

FACTS

Business Office - FACTS | RenWeb Premier Billing

The Business Office - FACTS | RenWeb Premier Billing track is intended for schools who currently have FACTS | RenWeb Premier Billing or who are interested in learning more about Premier Billing or FACTS products. This track feature sessions created to assist our Premier Billing customers by exploring Advanced Accounting, reviewing best practices for agreement servicing, and learning data management tips for optimal reporting. Learn about how FACTS | RenWeb Premier Billing enhances Incidental Billing, Prepay Accounts, payment plans, and charge creation through Charges General, Recurring Charges and Cash Register. Discover tips for managing unique billing situations, solving tuition delinquency, and increasing plan enrollment to 100%.

Business Office - FACTS | RenWeb Premier Billing

Course Title	Length	Description	Presenter	Room	Time	Notes
FACTS Advanced Accounting Demonstration	**2 Hr**	Is your school considering a switch to FACTS Advanced Accounting or do you need a refresher? This session will explain the features of Advanced Accounting, eliminating double bookkeeping as your Accounts Receivable Subsidiary Ledger.	TBD	**TBD**	**TBD**	
FACTS Agreement Servicing	**1 Hr**	Current FACTS customers will review flexible servicing options to manage tuition payment agreements. Learn how to manage balances and payments, customer payment schedules and fees, and make individual and mass entry changes.	TBD	**TBD**	**TBD**	
FACTS Incidental Billing	**1 Hr**	Review the easy, time-saving features of Incidental Billing in FACTS. See how simple it is to load charges, send invoices, and collect payment for the ancillary fees you are currently collecting in-house.	TBD	**TBD**	**TBD**	
FACTS Prepay Accounts	**1 Hr**	Offer the convenience of Prepay Accounts to your families. Learn how you can encourage online prepayment, apply charges against funds, and manage funds through reporting.	TBD	**TBD**	**TBD**	
FACTS Payment Plan Options & Configurations	**1 Hr**	Review the many payment plan configurations offered by FACTS. Learn how FACTS can collect down payments, offer multiple payment and remittance dates and customize payment plans to meet the individual needs of your families.	TBD	**TBD**	**TBD**	
**FACTS	RenWeb Premier Billing**	**2 Hr**	FACTS and RenWeb have combined to provide a complete student information and financial management system. Review the integrated parent and school experiences in Admissions and Student Billing.	TBD	**TBD**	**TBD**	

Business Office - FACTS | RenWeb Premier Billing

Course Title	Length	Description	Presenter	Room	Time	Notes
FACTS Tuition Delinquency Management	**1 Hr**	The Tuition Delinquency Prevention and Management program begins by consulting with schools about tuition policies and best business practices for managing payment plans. Learn how FACTS keeps parents on track by sending payment reminders and returned payment notices, and making outbound calls.	TBD	**TBD**	**TBD**	
FACTS Integrated Child Care	**1 Hr**	Learn how FACTS and RenWeb Child Care integrate through FACTS Premier Billing. See how charges created in RenWeb are sent to FACTS, review FACTS reports, and explore the family experience.	TBD	**TBD**	**TBD**	
FACTS Integrated Lunch	**1 Hr**	Learn how FACTS and RenWeb Cafeteria integrate through FACTS Premier Billing. We will discuss Lunch Methods 1 and 2, how charges created in RenWeb are sent to FACTS, review FACTS reports, and the family experience.	TBD	**TBD**	**TBD**	
FACTS Integrated Charges/Cash Register	**1 Hr**	Attend this session to learn how FACTS and RenWeb charge creation integrate through FACTS Premier Billing. Discover how charges created in Cash Register, Charges General, and Recurring Charges are sent to FACTS, and view the family experience.	TBD	**TBD**	**TBD**	
Unique Family Billing Situations	**1 Hr**	Conquer the complexity of creating split families for billing purposes. Learn how to determine the proper setup for a variety of situations: two parties pay, third party pays, an organization pays, blended families, or host families. Understand how to properly map SIS families to Tuition and Billing and manage split families, split financial responsibility, and staff families.	TBD	**TBD**	**TBD**	

Business Office - FACTS | RenWeb Premier Billing

Course Title	Length	Description	Presenter	Room	Time	Notes
FACTS Reporting Best Practices	**1 Hr**	Learn what reports to look at weekly, monthly, and throughout the school year to stay on top of your receivables management.	TBD	**TBD**	**TBD**	
FACTS Data Management for Optimal Reports	**1 Hr**	This session will help your school with best practices for Institution Account and Adjustment Reason configuration and outline how to use charges, credits, payments, corrections, and transfers in FACTS to get the reporting you want.	TBD	**TBD**	**TBD**	
FACTS Grant & Aid Demonstration	**1 Hr**	Have you considered FACTS Grant & Aid for awarding funds at your school? Attend this session to see how you can track funds, notify families, and apply credits towards a payment plan all within the same system.	Megan Higgins/ Jodi Edwards	**TBD**	**TBD**	
FACTS Tuition Management Demonstration	**2 Hrs**	Gain a high level understanding of FACTS Tuition Management. This session will review navigation, payment plan options, transaction entry, finalizing and servicing agreements, and reporting.	Eldren Echternkamp	**TBD**	**TBD**	

Session Track

ren web

Business Office - RenWeb Focus

The Business Office – RenWeb Focus track highlights sessions to teach schools using only RenWeb Student Billing how to meet billing needs. Learn how to communicate with parents, set up unique family billing arrangements, configure student billing, create a variety of charge types through Student Billing or the Cash Register, add payments and distribute family billing statements.

Business Office - RenWeb Focus

Course Title	Length	Description	Presenter	Room	Time	Notes
RenWeb Cafeteria: Menu-Based Ordering	**2 Hr**	Stop printing monthly lunch calendars and order forms! Use Cafeteria Management to create menus, display menus in ParentsWeb, and enable lunch ordering for students and staff. Configure ParentsWeb to allow parents to create and pay for their orders online.	TBD	**TBD**	**TBD**	Prerequisite: Student Billing: Basics This session is not intended for FACTS Premier Billing customers.
RenWeb Cash Register: Cafeteria and School Store	**1 Hr**	Explore the Cash Register and determine if it's the right fit for your school store or cafeteria. Configure multiple cash registers to satisfy point of sale needs. Record charges and payments for student or staff purchases.	TBS	**TBD**	**TBD**	Prerequisite: Student Billing: Basics
RenWeb Child Care: Live Time Clock Billing	**2 Hr**	Does your school bill based on the number of minutes or hours a student attends before or after care? Attend this session to learn how to configure the Live Time Clock for the most automated process possible.	TBD	**TBD**	**TBD**	Prerequisite: Student Billing: Basics
RenWeb Child Care: Plan and Weekly Billing	**1 Hr**	Does your school bill a flat rate for weekly, monthly, or yearly child care options? Do you create ad hoc child care charges? Attend this session to create recurring monthly plans and weekly charges.	TBD	**TBD**	**TBD**	Prerequisite: Student Billing: Basics This session is not intended for FACTS Premier Billing customers.
Managing Student, Family, and Staff Information	**2 Hr**	Yes, RenWeb can track that. Find out how to keep all of your demographic data organized--including behavior events, emergency contacts, user defined fields, and family relationships--to ensure that your system works for you no matter how families grow and change while a part of your school. Review staff information, including which security groups they belong to, human resource information, schedule, and substitutes.	TBD	**TBD**	**TBD**	

Business Office - RenWeb Focus

Course Title	Length	Description	Presenter	Room	Time	Notes
Online Enrollment Configuration Management	**2 Hr**	Finish enrollment season ahead of schedule. Learn how to create and update enrollment packets, open reenrollment for returning students and trigger initial enrollment for newly accepted students, integrate with FACTS, and import data into RenWeb.	TBD	**TBD**	**TBD**	Prerequisite: Must be an Online Enrollment client
Online Enrollment: New Year Procedures	**1 Hr**	Before the new enrollment season begins, you need to adjust the content of your enrollment packets and change your system settings. Attend this session for a step-by-step approach and best practices.	TBD	**TBD**	**TBD**	Prerequisites: Online Enrollment and Online Enrollment Configuration Management
RenWeb Student Billing: Basics	**4 Hr**	If you are new to Student Billing and need help getting started, this session is for you. Review recommended security permissions, configure accounting systems and categories, and establish family financial responsibility. Learn how to create charges, add payments, configure deposits, and how to apply late fees.	TBD	**TBD**	**TBD**	This session is not intended for FACTS Premier Billing customers.
RenWeb Student Billing: Managing Deferred Money	**1 Hr**	Deferred money results when a received payment is not totally consumed by outstanding charges. Learn how to apply deferred money to open charges for a variety of accounting system and fiscal year scenarios. In addition, move deferred money from one accounting system or fiscal year to another.	TBD	**TBD**	**TBD**	Prerequisite: Student Billing: Basics This session is not intended for FACTS Premier Billing customers.
RenWeb Student Billing: Various Family Makeups	**1 Hr**	Conquer the complexity of creating split families for billing purposes. Learn how to determine the proper setup for a variety of situations: two parties pay, third party pays, an organization pays, blended families, or host families.	TBD	**TBD**	**TBD**	Prerequisite: Student Billing: Basics This session is not intended for FACTS Premier Billing customers.

Session Track

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Principal/Head of School

The Principal/Head of School track provides a focused learning path to the administrative and academic features in RenWeb. Learn how to manage security permissions, communicate with the school community, configure system settings, implement ParentsWeb, oversee wrapping up one school year and moving to the next, use attendance, and maintain demographic information. Explore academic features by learning how to manage courses and classes, implement the core elements of scheduling, ensure students are on track to graduate, implement the LMS, understand the various reporting options, and produce report cards, transcripts, and class rank and honor roll.

Course Title	Length	Description	Presenter	Room	Time	Notes
Academic Reporting	**2 Hr**	Drill into academic data with confidence to determine class rank, honor roll, and student grade distributions. Configure your honor roll criteria to reuse each term, or compute GPAs ad hoc from report cards or transcripts.	TBD	**TBD**	**TBD**	
Academics: Courses, Classes, and Reporting	**3 Hr**	We will review the parameters your school may configure in order to produce report cards and transcripts. Discover the connection between courses and classes and learn how they impact gradebook, report card, and transcript grades.	TBD	**TBD**	**TBD**	
Attendance	**1 Hr**	Review the attendance process from start to finish. Learn how to record classroom, student, and staff attendance, how administrative staff can make adjustments, and understand recommended attendance configuration settings. Learn about various attendance reports and determine which reports best meet the needs of your school.	TBD	**TBD**	**TBD**	
Automating Communication Using Maintenance Manager	**2 Hr**	Manually emailing notices for student behavior, academic, attendance, and accounting issues is time-consuming. Configure notifications to automatically alert students, parents, and staff when school-defined thresholds are met.	TBD	**TBD**	**TBD**	
Creating Reports	**1 Hr**	Query your school's database without needing any programming skills. Report on all data fields, including personal information, tracking checklist items, and report card details.	TBD	**TBD**	**TBD**	
Effective Parent Communication	**1 Hr**	Are you taking advantage of the various communication tools in RenWeb? Join us for a high-level overview of Communications, ParentsWeb, Maintenance Manager, and Parent Alert.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
End of Year Administrative Duties	**1 Hr**	Close out the school year and gear up for the Fall. Understand student progression and related system considerations. Discuss best practices for report card and transcript archiving, accounting, and ParentsWeb.	TBD	**TBD**	**TBD**	
Graduation Planning	**1 Hr**	Configure the standard graduation requirements all students must fulfill, or create multiple tracks, such as AP or Fine Arts. Graduation Planner allows you to program a combination of mandatory courses, department or total credit requirements, and minimum grade averages. Utilize graduation plans to check students' progress, avoid senior year crises, and aid in scheduling.	TBD	**TBD**	**TBD**	
Managing Student, Family, and Staff Information	**2 Hr**	Yes, RenWeb can track that. Find out how to keep all of your demographic data organized--including behavior events, emergency contacts, user defined fields, and family relationships--to ensure that your system works for you no matter how families grow and change while a part of your school. Review staff information, including which security groups they belong to, human resource information, schedule, and substitutes.	TBD	**TBD**	**TBD**	
ParentsWeb	**2 Hr**	Learn how to communicate with your entire school community via ParentsWeb. Understand your options for publishing attendance, grades, behavior, and other student information. Create calendar events for specific audiences, host documents and newsletters, and display photo albums. Manage family access individually or school-wide.	TBD	**TBD**	**TBD**	
Producing Report Cards	**1 Hr**	Produce report cards without a hitch. Review the responsibilities of teachers and administrative staff, configure settings to eliminate unrecognized grades and inaccurate GPAs, understand how report card templates work, and learn how to verify teachers' grades are recorded before publishing.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Producing Transcripts	**1 Hr**	Confidently produce transcripts. Whether students have attended your school for their entire academic career or have transferred to your school, learn how to efficiently produce an official record of the courses taken and grades received.	TBD	**TBD**	**TBD**	
RenWeb Learning Management	**2 Hr**	Extend the classroom and get students involved with RenWeb's LMS. Learn how discussions, wall posts, and chat can engage students with the material. Structure learning by creating units and topics. Assess progress though assignments, discussions, and quizzes fully integrated with Gradebook.	TBD	**TBD**	**TBD**	
Reporting in RenWeb	**1 Hr**	Master your database through Report Manager. Reports identify recorded attendance, failing grades, missing user names, duplicate information, to name a few. Explore popular reports and learn tips and tricks for ease of use.	TBD	**TBD**	**TBD**	
Scheduling: Getting Started	**2 Hr**	Are you new to scheduling in RenWeb? This session teaches the core elements that result in a schedule that meets school needs. Learn how to create a new year, add holidays to the calendar, define the days and times classes meet, and identify shortcuts to make the job easier.	TBD	**TBD**	**TBD**	
School Site Demonstration	**1 Hr**	We understand that your website is your school's most important marketing tool. Make the best possible impression using School Site. Choose from our library of signature theme designs, or let us help you craft a custom design that will achieve your school's specific goals.	TBD	**TBD**	**TBD**	Your team can easily update the CMS (Content Management System), which requires no coding experience. School Site provides dynamic integration with RenWeb's ParentsWeb, eliminating dual entry of calendar items, announcements, newsletters, lunch menus and other content.
Building Remarkable Websites for all Devices	**1 Hr**	Create an engaging website experience for prospective and current families. Join us to learn how to build beautiful, intriguing pages that captivate your audience on any device. Explore how School Site helps to accomplish this for your school.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Creating a Great Website Design	**1 Hr**	Designing a new website can feel overwhelming. Let us lay out the important details you should consider, from having a responsive design to using analytics to make your popular pages more efficient. Walk away with a checklist of action items you can use today.	TBD	**TBD**	**TBD**	
Understanding and Developing an Accessible Website	**1 Hr**	If you haven't thought about accessibility for your website before, it's time to start. Your website content needs to be accessible to everyone, including people with disabilities. Learn what the ADA mandates, what the WCAG (Web Content Accessibility Guidelines) recommend, and how to create a plan of action for your team.	TBD	**TBD**	**TBD**	
Security and Configuration Settings	**1 Hr**	Protect your school database through responsible gatekeeping, and learn to create security groups that allow all staff the system access they need. Learn how the Configuration area controls RenWeb functions for your school, including creating new school years, assigning holidays in Day Setup, etc.	TBD	**TBD**	**TBD**	
Building Parent Engagement	**1 Hr**	Strong parent relationships produce many benefits! They are the key to drive word-of-mouth marketing and can share the workload for growing enrollment and fundraising. What is the best way to build an effective parent ambassador program? How can you more accurately learn from parent feedback to improve the school's value proposition? In our Building Parent Engagement Workshop, you will learn strategies to energize your families and make them part of the team. Create and/or grow your Parent Ambassador program, develop "Raving Fans" who are enthusiastic marketers, and implement more effective methods for listening to parents.	**Scott Barron** School Growth	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Enrollment Data Analysis, Forecasting & Reporting	**1 Hr**	Enrollment data is extremely important to achieve school growth, and the leaders who know how to use data are becoming more and more valuable. You can use data to uncover trends and truths about your school, to connect more deeply with your target markets, and to more accurately predict enrollment and tuition. In this session we'll share strategies on what internal and external data to keep, how to use data more effectively to make decisions, and techniques to improve forecasting and marketing.	**Scott Barron** School Growth	**TBD**	**TBD**	
How Healthy Is Your School?	**1 Hr**	Every school has barriers to growth. If you know how to assess school health, your leadership will be in the best position to overcome those obstacles. In this workshop we'll share methods to gain greater clarity about WHO and WHERE you are as an organization, guiding you through an introduction to the disciplines of school health and the steps you can take to start making breakthrough improvements. This is a powerful way to get moving on your path to growth, giving your school an important advantage in an increasingly competitive market.	**Scott Barron** School Growth	**TBD**	**TBD**	
Finding the Gold in Your HR Filing Cabinet	**1 Hr**	In light of the impact of our employment decisions on children and communities, we have a responsibility to go beyond "educated guesses" to being genuine experts on strategic talent recruitment and development. No school or business is perfect when it comes to hiring and personnel quality, but a wealth of wisdom can be gained and improvements made by learning from your HR history. In this workshop, we will give you practical methods to analyze the quality of your entire faculty, to utilize employee data to improve hiring processes and decision, and to implement best practices for building a high performing team.	**Scott Barron** School Growth	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Common Characteristics of Schools Performing Above Expectations	1 Hr	Research among schools in challenging settings has shown that certain practices help schools succeed beyond expectations. What are these practices and characteristics and could they be successfully applied to all schools represented at this conference? What are the most effective and research based aspects of leadership that contribute to "unexpected" success?	**Dan Beerens** Curriculum Trak	**TBD**	**TBD**	
The Achilles Heel for Faith-Based Schools - Solved!	1 Hr	The area of full and high quality biblical/faith-learning integration into the curriculum has always been one of the most difficult for faith-based schools to articulate – even though it is central to their missions! We at Curriculum Trak have come up with a solution that has been embraced joyfully by many of our clients – we would like to share how our FLI tool has been a meaningful answer for teachers of all subjects.	**Dan Beerens** Curriculum Trak	**TBD**	**TBD**	
Why Every School Needs to Map Their Curriculum	1 Hr	Why has mapping become so popular and why do accreditation agencies require it? Come to get answers to these questions and learn all the ways that mapping your curriculum can benefit your school. (A brief demo of the Curriculum Trak software will be shown.)	**Dan Beerens** Curriculum Trak	**TBD**	**TBD**	
ESSA Overview and Program Highlights for Private Schools	2 Hrs	The Every Student Succeeds Act (ESSA) focuses on a clear goal of fully preparing students for success in college and careers. Is your school ready for the implementation of the vast new services available to your students, teachers, and school leaders?	TBD	**TBD**	**TBD**	The session will highlight the key changes in legislation and the impact of ESSA to benefit private school students and educators. Don't miss the opportunity to enhance your school's professioanl development and instructional services for all students. ESSA can provide innovative and needs-based programs including STEAM, foreign language, programs for high achievers, digital technology, innovative blended learning projects, accelerated learning, robotics, engineering, 3-D modeling and printing, and a host of other new programs. Join us to learn and collaborate on new evidence-based programs for your students, teachers, and administrators.

Course Title	Length	Description	Presenter	Room	Time	Notes
ClassBundl - Ridiculously Easy Solutions to School Pain Points!	**1 Hr**	This session will give participants the opportunity to learn how ClassBundl is bringing revolutionary convenience to both schools and families. The ClassBundl program allows for quick and easy school supplies and a customizable online store to for all school-branded merchandise. Come see how ClassBundl can help your school provide ultimate convenience.	TBD	**TBD**	**TBD**	
Managing Student Health Data Efficiently in Emergencies	**1 Hr**	Have you ever been in a situation where a student gets injured at a school function and you realize that you don't have their vital health information readily available? On average, schools report 9 emergencies a year making it increasingly important to have mobile access to vital student health data on the go. When minutes matter, your health and athletic staff should have the most up-to-date vital student health records at their fingertips!	**Dino Skerlos** Sales Director Magnus Health	**TBD**	**TBD**	Join Dino Skerlos, Sales Director at Magnus Health, to learn how your school's health form collection process impacts your staff's emergency preparedness. Schools nationwide that use a robust digital form management solution have instant student record access on and off campus.
Vosaic - Improve Learning by Improving Teaching	**1 Hr**	Learn how to make the teacher evaluation process more objective, meaningful, and convenient for both administrators and teachers. Vosaic takes a research-based approach to teacher observations that promotes teacher growth in a way that will have the most impact on student learning.	**Emir Plicanic** President Vosaic	**TBD**	**TBD**	

Session Track

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System Administrator

The System Administrator track highlights configuration and technical areas of RenWeb. If you need to learn how to manage security permissions, create automatic email notifications, configure system settings, dive into reporting options, configure ParentsWeb, collect information using web forms, or oversee wrapping up one school year and moving to the next– this track is for you!

Course Title	Length	Description	Presenter	Room	Time	Notes
Academic Reporting	**2 Hr**	Drill into academic data with confidence to determine class rank, honor roll, and student grade distributions. Configure your honor roll criteria to reuse each term, or compute GPAs ad hoc from report cards or transcripts.	TBD	**TBD**	**TBD**	
Academics: Courses, Classes, and Reporting	**3 Hr**	We will review the parameters your school may configure in order to produce report cards and transcripts. Discover the connection between courses and classes and learn how they impact gradebook, report card, and transcript grades.	TBD	**TBD**	**TBD**	
Automating Communication Using Maintenance Manager	**2 Hr**	Manually emailing notices for student behavior, academic, attendance, and accounting issues is time-consuming. Configure notifications to automatically alert students, parents, and staff when school-defined thresholds are met.	TBD	**TBD**	**TBD**	
Creating Reports	**1 Hr**	Query your school's database without needing any programming skills. Report on all data fields, including personal information, tracking checklist items, and report card details.	TBD	**TBD**	**TBD**	
Customization Kit: Various Reports	**3 Hr**	Are you familiar with HTML? Save your school money by programming custom school reports, web forms, report cards, transcripts, and other documents.	TBD	**TBD**	**TBD**	
Effective Parent Communication	**1 Hr**	Are you taking advantage of the various communication tools in RenWeb? Join us for a high-level overview of Communications, ParentsWeb, Maintenance Manager, and Parent Alert.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Elementary and Middle School Scheduling	**1 Hr**	Are you weary from manually enrolling the same elementary or middle school students into multiple classes? Do you have late enrollees you need to place into classes? Learn how to add students to groups and enroll them in all their classes in just a few clicks of your mouse!	TBD	**TBD**	**TBD**	
End of Year Administrative Duties	**1 Hr**	Close out the school year and gear up for the Fall. Understand student progression and related system considerations. Discuss best practices for report card and transcript archiving, accounting, and ParentsWeb.	TBD	**TBD**	**TBD**	
Managing Student, Family, and Staff Information	**2 Hr**	Yes, RenWeb can track that. Find out how to keep all of your demographic data organized--including behavior events, emergency contacts, user defined fields, and family relationships--to ensure that your system works for you no matter how families grow and change while a part of your school. Review staff information, including which security groups they belong to, human resource information, schedule, and substitutes.	TBD	**TBD**	**TBD**	
ParentsWeb	**2 Hr**	Learn how to communicate with your entire school community via ParentsWeb. Understand your options for publishing attendance, grades, behavior, and other student information. Create calendar events for specific audiences, host documents and newsletters, and display photo albums. Manage family access individually or school-wide.	TBD	**TBD**	**TBD**	
Producing Report Cards	**1 Hr**	Produce report cards without a hitch. Review the responsibilities of teachers and administrative staff, configure settings to eliminate unrecognized grades and inaccurate GPAs, understand how report card templates work, and learn how to verify teachers' grades are recorded before publishing.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Producing Transcripts	**1 Hr**	Confidently produce transcripts. Whether students have attended your school for their entire academic career or have transferred to your school, learn how to efficiently produce an official record of the courses taken and grades received.	TBD	**TBD**	**TBD**	
Reporting in RenWeb	**1 Hr**	Master your database through Report Manager. Reports identify recorded attendance, failing grades, missing user names, duplicate information, to name a few. Explore popular reports and learn tips and tricks for ease of use.	TBD	**TBD**	**TBD**	
Scheduling: Getting Started	**2 Hr**	Are you new to scheduling in RenWeb? This session teaches the core elements that result in a schedule that meets school needs. Learn how to create a new year, add holidays to the calendar, define the days and times classes meet, and identify shortcuts to make the job easier.	TBD	**TBD**	**TBD**	
School Site Demonstration	**1 Hr**	We understand that your website is your school's most important marketing tool. Make the best possible impression using School Site. Choose from our library of signature theme designs, or let us help you craft a custom design that will achieve your school's specific goals.	TBD	**TBD**	**TBD**	Your team can easily update the CMS (Content Management System), which requires no coding experience. School Site provides dynamic integration with RenWeb's ParentsWeb, eliminating dual entry of calendar items, announcements, newsletters, lunch menus and other content.
Building Remarkable Websites for all Devices	**1 Hr**	Create an engaging website experience for prospective and current families. Join us to learn how to build beautiful, intriguing pages that captivate your audience on any device. Explore how School Site helps to accomplish this for your school.	TBD	**TBD**	**TBD**	
Creating a Great Website Design	**1 Hr**	Designing a new website can feel overwhelming. Let us lay out the important details you should consider, from having a responsive design to using analytics to make your popular pages more efficient. Walk away with a checklist of action items you can use today.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Understanding and Developing an Accessible Website	**1 Hr**	If you haven't thought about accessibility for your website before, it's time to start. Your website content needs to be accessible to everyone, including people with disabilities. Learn what the ADA mandates, what the WCAG (Web Content Accessibility Guidelines) recommend, and how to create a plan of action for your team.	TBD	**TBD**	**TBD**	
Security and Configuration Settings	**1 Hr**	Protect your school database through responsible gatekeeping, and learn to create security groups that allow all staff the system access they need. Learn how the Configuration area controls RenWeb functions for your school, including creating new school years, assigning holidays in Day Setup, etc.	TBD	**TBD**	**TBD**	
Web Forms: Gathering Information Electronically	**2 Hr**	Streamline the collection of information from parents and students via the web: Learn how to create field trip permission slips, volunteer forms, etc. This session will also explore the more complex functionality offered in master and sub forms, including JavaScript and HTML elements.	TBD	**TBD**	**TBD**	

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Admissions Office

The Admissions Office track covers inquiry, application and enrollment topics. Learn how to streamline your admissions process using Online Application and Online Enrollment, communicate with the school community, register new students, gather demographic information electronically, manage potential families and applicants, and use FACTS Grant & Aid to award scholarships and financial aid.

Course Title	Length	Description	Presenter	Room	Time	Notes
Admissions	**3 Hr**	Maintain a database of prospective students and monitor applicants' admission into your school. Record inquiries, configure a new student requirement checklist, establish automated emails, and manage a waiting list.	TBD	**TBD**	**TBD**	
Effective Parent Communication	**1 Hr**	Are you taking advantage of the various communication tools in RenWeb? Join us for a high-level overview of Communications, ParentsWeb, Maintenance Manager, and Parent Alert.	TBD	**TBD**	**TBD**	
FACTS | RenWeb Premier Billing	**2 Hr**	FACTS and RenWeb have combined to provide a complete student information and financial management system. Review the integrated parent and school experiences in Admissions and Student Billing.	TBD	**TBD**	**TBD**	
Unique Family Billing Situations	**1 Hr**	Conquer the complexity of creating split families for billing purposes. Learn how to determine the proper setup for a variety of situations: two parties pay, third party pays, an organization pays, blended families, or host families. Understand how to properly map SIS families to Tuition and Billing and manage split families, split financial responsibility, and staff families.	TBD	**TBD**	**TBD**	
FACTS Reporting Best Practices	**1 Hr**	Learn what reports to look at weekly, monthly, and throughout the school year to stay on top of your receivables management.	TBD	**TBD**	**TBD**	
Make Your Admissions Department Successful Utilizing OA & OE	**1 Hr**	Learn how to leverage Online Application and Online Enrollment by discussing market expectations and best practices for admissions and reenrollment. Pick the right tools for the job, and get the most out of these products.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Managing Student, Family, and Staff Information	**2 Hr**	Yes, RenWeb can track that. Find out how to keep all of your demographic data organized--including behavior events, emergency contacts, user defined fields, and family relationships--to ensure that your system works for you no matter how families grow and change while a part of your school. Review staff information, including which security groups they belong to, human resource information, schedule, and substitutes.	TBD	**TBD**	**TBD**	
Online Application Configuration Management	**1 Hr**	Capture the applicant information your school needs. Learn how to configure an online inquiry form, create and update applications, accept third-party referrals and evaluations online, and import applicants into RenWeb.	TBD	**TBD**	**TBD**	Prerequisite: Must be an Online Application client
Online Application: New Year Procedures	**1 Hr**	Before the new admissions season begins, you need to adjust the content of your applications and change your system settings. Attend this session for a step-by-step approach and best practices.	TBD	**TBD**	**TBD**	Prerequisite: Online Application and Online Application Configuration Management
Online Enrollment Configuration Management	**2 Hr**	Finish enrollment season ahead of schedule. Learn how to create and update enrollment packets, open reenrollment for returning students and trigger initial enrollment for newly accepted students, integrate with FACTS, and import data into RenWeb.	TBD	**TBD**	**TBD**	Prerequisite: Must be an Online Enrollment client
Online Enrollment: New Year Procedures	**1 Hr**	Before the new enrollment season begins, you need to adjust the content of your enrollment packets and change your system settings. Attend this session for a step-by-step approach and best practices.	TBD	**TBD**	**TBD**	Prerequisite: Online Enrollment and Online Enrollment Configuration Management

Course Title	Length	Description	Presenter	Room	Time	Notes
School Site Demonstration	**1 Hr**	We understand that your website is your school's most important marketing tool. Make the best possible impression using School Site. Choose from our library of signature theme designs, or let us help you craft a custom design that will achieve your school's specific goals.	TBD	**TBD**	**TBD**	Your team can easily update the CMS (Content Management System), which requires no coding experience. School Site provides dynamic integration with RenWeb's ParentsWeb, eliminating dual entry of calendar items, announcements, newsletters, lunch menus and other content.
Building Remarkable Websites for all Devices	**1 Hr**	Create an engaging website experience for prospective and current families. Join us to learn how to build beautiful, intriguing pages that captivate your audience on any device. Explore how School Site helps to accomplish this for your school.	TBD	**TBD**	**TBD**	
Creating a Great Website Design	**1 Hr**	Designing a new website can feel overwhelming. Let us lay out the important details you should consider, from having a responsive design to using analytics to make your popular pages more efficient. Walk away with a checklist of action items you can use today.	TBD	**TBD**	**TBD**	
Understanding and Developing an Accessible Website	**1 Hr**	If you haven't thought about accessibility for your website before, it's time to start. Your website content needs to be accessible to everyone, including people with disabilities. Learn what the ADA mandates, what the WCAG (Web Content Accessibility Guidelines) recommend, and how to create a plan of action for your team.	TBD	**TBD**	**TBD**	
Enrollment Data Analysis, Forecasting & Reporting	**1 Hr**	Enrollment data is extremely important to achieve school growth, and the leaders who know how to use data are becoming more and more valuable. You can use data to uncover trends and truths about your school, to connect more deeply with your target markets, and to more accurately predict enrollment and tuition. In this session we'll share strategies on what internal and external data to keep, how to use data more effectively to make decisions, and techniques to improve forecasting and marketing.	**Scott Barron** School Growth	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
The Prospect Path : Predictable, Planned and Powerful	**1 Hr**	By thinking through exactly how you want prospects to engage with your school, you can create dynamic, tailored, and robust experiences for each and every family along the way. Each family can have a bespoke experience along the way, regardless of their extracurricular interests. If you are a school that, at times, might resemble a "one size fits all" approach to admissions, this conversation will truly open your eyes. In this interactive session, we will examine best-practices for employing prospect journeys and how to use existing tools to track, engage, and cultivate these relationships. Regardless of the size of your team, you will leave with a plan for increasing the number and quality of interactions with each and every family in your funnel.	**Jesse Roberts** President Admissions-Pro	**TBD**	**TBD**	
7 Tools To Energize your Admission Office	**1 Hr**	Modern admissions efforts must keep up with the ever-changing market. 90% of the school budget is directly related to admission and enrollment activities. This session will look at tools and concepts to streamline and improve efficiencies in the search for mission and brand appropriate families to join our schools. With a focus on tools that teams of any size or experience can utilize immediately, attendees will leave with a toolbox of ideas, templates, and concepts that will drive the enrollment engine for years to come.	**Jesse Roberts** President Admissions-Pro	**TBD**	**TBD**	
Unlocking the Next Wave of Full-Pay Applicants	**1 Hr**	In this session, we will look at best practices for understanding your school's true target audience, assist you in developing the stories behind the successful families, and provide a strategy to engage in conversation with future prospects in your funnel.	**Jesse Roberts** President Admissions-Pro	**TBD**	**TBD**	

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Administrative Assistant
The Administrative Assistant track focuses on the daily tasks support staff perform to keep the school operating smoothly. Review how to record attendance and alert teachers when a student is out sick, maintain demographic information, send email communication, add announcements or calendar events to ParentsWeb, produce report cards, and promote students at the end of the year.

Course Title	Length	Description	Presenter	Room	Time	Notes
Attendance	**1 Hr**	Review the attendance process from start to finish. Learn how to record classroom, student, and staff attendance, how administrative staff can make adjustments, and understand recommended attendance configuration settings. Learn about various attendance reports and determine which reports best meet the needs of your school.	TBD	**TBD**	**TBD**	
Creating Reports	**1 Hr**	Query your school's database without needing any programming skills. Report on all data fields, including personal information, tracking checklist items, and report card details.	TBD	**TBD**	**TBD**	
Effective Parent Communication	**1 Hr**	Are you taking advantage of the various communication tools in RenWeb? Join us for a high-level overview of Communications, ParentsWeb, Maintenance Manager, and Parent Alert.	TBD	**TBD**	**TBD**	
Maintaining a Clean Database	**2 Hr**	Have you found duplicate people or families in your database? Have you ever looked at the Duplicate Person Error Check in Report Manager? Attend this session to learn how to clean up duplicate individuals and families.	TBD	**TBD**	**TBD**	
Managing Student, Family, and Staff Information	**2 Hr**	Yes, RenWeb can track that. Find out how to keep all of your demographic data organized--including behavior events, emergency contacts, user defined fields, and family relationships--to ensure that your system works for you no matter how families grow and change while a part of your school. Review staff information, including which security groups they belong to, human resource information, schedule, and substitutes.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Medical Basics & Immunizations	**3 Hr**	Keep track of student medications, conditions, events, and clinic visits. And once we show you how to configure your state's immunization requirements, checking compliance is easy.	TBD	**TBD**	**TBD**	
ParentsWeb	**2 Hr**	Learn how to communicate with your entire school community via ParentsWeb. Understand your options for publishing attendance, grades, behavior, and other student information. Create calendar events for specific audiences, host documents and newsletters, and display photo albums. Manage family access individually or school-wide.	TBD	**TBD**	**TBD**	
Producing Report Cards	**1 Hr**	Produce report cards without a hitch. Review the responsibilities of teachers and administrative staff, configure settings to eliminate unrecognized grades and inaccurate GPAs, understand how report card templates work, and learn how to verify teachers' grades are recorded before publishing.	TBD	**TBD**	**TBD**	
Producing Transcripts	**1 Hr**	Confidently produce transcripts. Whether students have attended your school for their entire academic career or have transferred to your school, learn how to efficiently produce an official record of the courses taken and grades received.	TBD	**TBD**	**TBD**	
Reporting in RenWeb	**1 Hr**	Master your database through Report Manager. Reports identify recorded attendance, failing grades, missing user names, duplicate information, to name a few. Explore popular reports and learn tips and tricks for ease of use.	TBD	**TBD**	**TBD**	

Session Track

Teachers

The Teachers track highlights how to record attendance, communicate with parents and students, create lesson plans, manage gradebook, populate report cards, create web tests, and use the LMS.

Course Title	Length	Description	Presenter	Room	Time	Notes
Gradebook: Standards	2 Hr	Acquaint yourself with the Gradebook area in Classroom. Learn how to customize settings for the classes you teach, add assignments, connect standards to assignments, grade assignments and standards, and add extra credit.	TBD	TBD	TBD	
Gradebook: Traditional	2 Hr	Acquaint yourself with the Gradebook area in Classroom. Learn how to customize settings for the classes you teach, add assignments, record grades, and give extra credit.	TBD	TBD	TBD	
Lesson Plans	1 Hr	Document class work, receive feedback from administration or a department head, and communicate homework to students and parents. Save your data as a master lesson plan to share or reuse yearly.	TBD	TBD	TBD	
RenWeb Learning Management	2 Hr	Extend the classroom and get students involved with RenWeb's LMS. Learn how discussions, wall posts, and chat can engage students with the material. Structure learning by creating units and topics. Assess progress though assignments, discussions, and quizzes fully integrated with Gradebook.	TBD	TBD	TBD	Prerequisite: Must be a RenWeb LMS Client
Report Card: Standards	1 Hr	Familiarize yourself with the Report Card area in Classroom. Learn how to load and manually enter Standards grades. Add Comments according to your school report card template.	TBD	TBD	TBD	Prerequisite: Gradebook: Standards
Report Card: Traditional	1 Hr	Familiarize yourself with the Report Card area in Classroom. Learn how to load and manually enter Report Card letter or number grades and enter Skill Set grades. Add Comments according to your school report card template. Discuss calculating Semester and Final grades for the classes you teach.	TBD	TBD	TBD	Prerequisite: Gradebook: Traditional

Course Title	Length	Description	Presenter	Room	Time	Notes
Student Data and Attendance	**1 Hr**	Discover the Academic, Student, and Family information available at your fingertips in Classroom. Master recording attendance, entering behavior events, and tracking parent/teacher communication.	TBD	**TBD**	**TBD**	
Teacher Communications	**1 Hr**	Easily communicate with parents by sending messages, progress reports, or lesson plans. Supplement your communication by using the ParentsWeb class website to the fullest.	TBD	**TBD**	**TBD**	
Web Tests	**1 Hr**	Become well versed in creating virtual assignments, including homework, quizzes, and tests that students may take online. We will also discuss the options for grading and analyzing results.	TBD	**TBD**	**TBD**	

Session
Track

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Academic Dean

The Academic Dean track covers the various job responsibilities that may be completed by the registrar, scheduler, academic dean, or lead teacher. Discover how to create courses and classes, assign teachers to classes, manage class enrollment, produce report cards and transcripts, produce class rank and honor roll, configure system settings, create academic-focused reports, collect information using web forms, communicate with the school community, ensure students are on track to graduate, and create schedules.

Course Title	Length	Description	Presenter	Room	Time	Notes
Academic Reporting	**2 Hr**	Drill into academic data with confidence to determine class rank, honor roll, and student grade distributions. Configure your honor roll criteria to reuse each term, or compute GPAs ad hoc from report cards or transcripts.	TBD	**TBD**	**TBD**	
Academics: Courses, Classes, and Reporting	**3 Hr**	We will review the parameters your school may configure in order to produce report cards and transcripts. Discover the connection between courses and classes and learn how they impact gradebook, report card, and transcript grades.	TBD	**TBD**	**TBD**	
Automated High School Scheduling	**2 Hr**	Once your course requests have been added, learn how to define schedule requirements and restrictions to allow RenWeb to automatically create your master schedule while enrolling students in their classes.	TBD	**TBD**	**TBD**	
Creating Reports	**1 Hr**	Query your school's database without needing any programming skills. Report on all data fields, including personal information, tracking checklist items, and report card details.	TBD	**TBD**	**TBD**	
Curriculum Trak and RenWeb Integration	**1 Hr**	Curriculum Trak makes it easy to plan a student learning journey from preschool through graduation. Discover why curriculum mapping is important, explore best practices, and the benefits of integration with RenWeb.	**Mike Vander Berg** Curriculum Trak	**TBD**	**TBD**	This is a demonstration of the Curriculum Trak product.
Effective Parent Communication	**1 Hr**	Are you taking advantage of the various communication tools in RenWeb? Join us for a high-level overview of Communications, ParentsWeb, Maintenance Manager, and Parent Alert.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Elementary and Middle School Scheduling	**1 Hr**	Are you weary from manually enrolling the same elementary or middle school students into multiple classes? Do you have late enrollees you need to place into classes? Learn how to add students to groups and enroll them in all their classes in just a few clicks of your mouse!	TBD	**TBD**	**TBD**	
Graduation Planning	**1 Hr**	Configure the standard graduation requirements all students must fulfill, or create multiple tracks, such as AP or Fine Arts. Graduation Planner allows you to program a combination of mandatory courses, department or total credit requirements, and minimum grade averages. Utilize graduation plans to check students' progress, avoid senior year crises, and aid in scheduling.	TBD	**TBD**	**TBD**	
High School Scheduling	**2 Hr**	Do all of your 9th grade students take Freshman English? Do your students take the same core classes? Learn how to manage grade-level and student requests, including allowing parents and students the ability to request their courses online in ParentsWeb.	TBD	**TBD**	**TBD**	
Managing Student, Family, and Staff Information	**2 Hr**	Yes, RenWeb can track that. Find out how to keep all of your demographic data organized--including behavior events, emergency contacts, user defined fields, and family relationships--to ensure that your system works for you no matter how families grow and change while a part of your school. Review staff information, including which security groups they belong to, human resource information, schedule, and substitutes.	TBD	**TBD**	**TBD**	
Producing Report Cards	**1 Hr**	Produce report cards without a hitch. Review the responsibilities of teachers and administrative staff, configure settings to eliminate unrecognized grades and inaccurate GPAs, understand how report card templates work, and learn how to verify teachers' grades are recorded before publishing.	TBD	**TBD**	**TBD**	

Course Title	Length	Description	Presenter	Room	Time	Notes
Producing Transcripts	**1 Hr**	Confidently produce transcripts. Whether students have attended your school for their entire academic career or have transferred to your school, learn how to efficiently produce an official record of the courses taken and grades received.	TBD	**TBD**	**TBD**	
Reporting in RenWeb	**1 Hr**	Master your database through Report Manager. Reports identify recorded attendance, failing grades, missing user names, duplicate information, to name a few. Explore popular reports and learn tips and tricks for ease of use.	TBD	**TBD**	**TBD**	
Scheduling: Getting Started	**2 Hr**	Are you new to scheduling in RenWeb? This session teaches the core elements that result in a schedule that meets school needs. Learn how to create a new year, add holidays to the calendar, define the days and times classes meet, and identify shortcuts to make the job easier.	TBD	**TBD**	**TBD**	
Web Forms: Gathering Information Electronically	**2 Hr**	Streamline the collection of information from parents and students via the web: Learn how to create field trip permission slips, volunteer forms, etc. This session will also explore the more complex functionality offered in master and sub forms, including JavaScript and HTML elements.	TBD	**TBD**	**TBD**	
Why Every School Needs to Map Their Curriculum	**1 Hr**	Why has mapping become so popular and why do accreditation agencies require it? Come to get answers to these questions and learn all the ways that mapping your curriculum can benefit your school.	**Dan Beerens** Curriculum Trak	**TBD**	**TBD**	(A brief demo of the Curriculum Trak software will be shown.)

Session Track

renweb®

Nurse

The Nurse track focuses on how to communicate with parents, record student medical events, maintain student immunization records, and log medication dispensing.

Course Title	Length	Description	Presenter	Room	Time	Notes
Medical Basics & Immunizations	**3 Hr**	Keep track of student medications, conditions, events, and clinic visits. And once we show you how to configure your state's immunization requirements, checking compliance is easy.	TBD	**TBD**	**TBD**	
Creating Reports	**1 Hr**	Query your school's database without needing any programming skills. Report on all data fields, including personal information, tracking checklist items, and report card details.	TBD	**TBD**	**TBD**	
Reporting in RenWeb	**1 Hr**	Master your database through Report Manager. Reports identify recorded attendance, failing grades, missing user names, duplicate information, to name a few. Explore popular reports and learn tips and tricks for ease of use.	TBD	**TBD**	**TBD**	
Reporting in RenWeb	**1 Hr**	Have you ever been in a situation where a student gets injured at a school function and you realize that you don't have their vital health information readily available? On average, schools report 9 emergencies a year making it increasingly important to have mobile access to vital student health data on the go. When minutes matter, your health and athletic staff should have the most up-to-date vital student health records at their fingertips!	**Dino Skerlos** Sales Director Magnus Health	**TBD**	**TBD**	Join Dino Skerlos, Sales Director at Magnus Health, to learn how your school's health form collection process impacts your staff's emergency preparedness. Schools nationwide that use a robust digital form management solution have instant student record access on and off campus.